MERGA Annual Conference Short Communication, Round Table and Poster Template

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Use this template to prepare your one page abstract for your Short Communication / Round Table / Poster submission. All presentations at MERGA’s annual conferences are submitted electronically. Accepted submissions will be published in the conference Proceedings. Since no editing is possible following submission, it is necessary to adhere to the strict specifications in the [Instructions to Authors](https://merga.net.au/Public/Annual-Conference/Submission.aspx) (or the research paper template) on the conference submissions webpage. Use this document as a “shell” for your abstract so that you can achieve those specifications.

Submitting Short Communication / Round Table / Poster Abstracts

* Submission details including deadlines for manuscripts of abstracts for the 2022 annual conference will be posted on the conference website, see link at <https://www.merga.net.au/Public/Public/Events/Annual_Conference.aspx>
* For your paper to be reviewed, you need to also submit the publication agreement along with the abstract.
* You are required to submit a full, final version only (i.e. you do not need to submit a blinded version).

Save your abstract using the following file name as indicated in Table 1:

Table 1

Conventions for Naming Files—Short Communications, Round Tables and Posters

| Presentation type and length of abstract | Abstracts [there is no need for a blind version] |
| --- | --- |
| Short Communication [maximum of 1 page in length] | Corresponding author last name\_Full\_SC.docx e.g. Smith\_Full\_SC.docx |
| Round Table  [maximum of 1 page in length] | Corresponding author last name\_Full\_RT.docx e.g. Smith\_Full\_RT.docx |
| Poster  [maximum of 1 page in length] | Corresponding author last name\_Full\_PO.docx e.g. Smith\_Full\_PO.docx |